



## Post-Arrival Coordinator (Part-Time)

*For the Nations: Refugee Outreach, Garland, TX*

### Primary Functions

- Maintain relationships with local churches involved in welcome team ministry
- Answer any questions or issues that arise with welcome teams post-arrival
- Connect welcome teams and their new arrivals with FTN services
- Connect welcome teams and their new arrivals to their local community
- Be available to step in and help welcome teams when necessary
- Part-time schedule (approx. 20 hours per week)
- Support *For the Nations'* (FTN) Acculturation Department by:
  - Serving in a missional capacity by developing personal relationships with students and visiting them and their families (especially when in need)
  - Helping further the mission of *For the Nations* (with a focus on children/youth education): *To serve refugee families by providing education and acculturation services that meet both short and long-term needs, and to share with them the gospel of Jesus Christ*

### Other Possible Functions

- Help with after-school tutoring programs for children
- Teach reading and other educational classes for children during the summer
- Provide transportation services to refugee families
- Assist families personally and in connection with our Acculturation Department
- Support other FTN programs as needed

### Required Qualifications

- Christian in good standing with his/her local church
- Willing to raise individual support for annual salary\*
- Passion for helping people
- Excellent intercultural and interpersonal communication skills
- Strong written and verbal skills
- Experience working with diverse and/or international communities
- Flexible, self-motivated
- Good at working in teams and independently and at delegating tasks

### Other Preferred Qualifications

- Strong administrative, computer, and organizational skills
- Experience in working with nonprofits and/or ministries

### How to Apply

- Send resume to Sarah Waid, Director of Acculturation: [sarahwaid@ftnro.org](mailto:sarahwaid@ftnro.org)
- Apply at [www.ftnro.org/careers](http://www.ftnro.org/careers)
- \*We are currently **unable** to sponsor work visas